

S PLAINFIELD BD OF ED-02304910 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	S PLAINFIELD BD OF ED-02304910	126	06/09/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/12/2023 02:39 PM CAP Accepted				
	Corrective Action Plan: Submitted by Murat Yazici 06/09/2023 07:37 PM				
	On May 1st, we sent out all the applications to the families missing either the signature or the last four digits of the SSN. Application#524, which was missing the last four digits of SSN, and applications # 526, 527, 569, and 540 which were missing the signature, were returned to us completed. All applications as of May 31st were corrected.				
	Flagged by Corinne Santos-Hernandez 05/10/2023 12:44 PM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. There are a total of 5 application errors that resulted in missing adult signature and missing last 4 digits of SSN. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. .				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	S PLAINFIELD BD OF ED-02304910	128	06/09/2023	CAP Accepted

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Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/12/2023 02:39 PM</p> <p>CAP Accepted</p>					
	<p>Corrective Action Plan: Submitted by Murat Yazici 06/09/2023 07:38 PM</p> <p>Going forward, we will clarify the correct method for handling reported income on the application. Emphasize that income must not be annualized by the determining official if only one frequency is reported. In such cases, we will add the reported income and refer to the correct frequency column on the guidelines to determine eligibility based on the combined income.</p> <p>We will make sure that before the new year starts, all personnel involved in the eligibility determination process will receive training sessions or workshops about the eligibility determination process. On top of the regular verification and confirmation process, we will conduct periodic audits to verify compliance with the procedure for handling reported income.</p>					
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 05/23/2023 02:14 PM</p> <p>As per the Assistant Business Administrator, requested to reject the CA so it can be revised. - Corinne 5/23/23</p>					
	<p>Corrective Action Plan: Submitted by Murat Yazici 05/22/2023 06:19 PM</p> <p>Going forward, we will clarify the correct method for handling reported income on the application. Emphasize that income must not be annualized by the determining official if only one frequency is reported. In such cases, we will add the reported income and refer to the correct frequency column on the guidelines to determine eligibility based on the combined income.</p> <p>We will make sure that before the new year starts, all personnel involved in the eligibility determination process will receive training sessions or workshops about the eligibility determination process. On top of the regular verification and confirmation process, we will conduct periodic audits to verify compliance with the procedure for handling reported income.</p>					
	<p>Flagged by Corinne Santos-Hernandez 05/10/2023 12:44 PM</p> <p>If one frequency is reported on the application, income is not allowed to be annualized by the determining official. The incomes must be added together and then use the correct frequency column on the guidelines to determine eligibility. Explain, in detail, how the finding will be corrected and the measures Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>					
	Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	S PLAINFIELD BD OF ED-02304910	305	06/09/2023	CAP Removed

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Removed by Corinne Santos-Hernandez 04/25/2023 12:59 PM CAP Removed				
	Flagged by Corinne Santos-Hernandez 04/25/2023 12:55 PM All SFA's operating the NSLP and/or SBP must revise the existing meal charge policy. The policy must be provided in writing, to student's families and to staff responsible for policy enforcement. With the return to standard counting and claiming, all SFA's should revise the district's or school's Unpaid Meal Charges Policy. All SFAs are required to have a written Meal Charge Policy. School Administration and Foodservice personnel should be aware of the procedures for handling unpaid meal charges. New Jersey has specific requirements regarding unpaid meal charges. These requirements were passed in the NJ Hunger-Free Students' Bill of Rights Act of May 2020. The requirements are as follows and must be revised immediately with the language about prohibiting lunch shaming and stigmatizing. For more detailed information on Unpaid Meal Charges, refer to the State Agency and USDA Guidance and Memos posted in SNEARS under the Resources link. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Revenue From Non-Program Foods	Revenue from Nonprogram Foods (Off-Site Assessment Tool) (710H)	S PLAINFIELD BD OF ED-02304910	709	01/08/2024	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Lisa Garland 01/10/2024 10:22 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Murat Yazici 12/28/2023 01:53 PM</p> <p>Starting with the year 22-23, we evaluated and adjusted the a la carte menu item prices to align with the surrounding districts. Also, we gathered feedback from the students to understand their preferences and tailor nonprogram food options accordingly. As a result, we increased our nonprogram sales, and as of June 30, 2023, our total nonprogram food revenue was \$20,444 over the required minimum amount.</p> <p>We continuously monitor sales data, gather feedback, and are prepared to make ongoing adjustments to the nonprogram food offerings and strategies based on our student population's evolving needs and preferences.</p> <p>The person responsible for this implementation is the School Business Administrator, and the date of the implementation was started last school year and still ongoing.</p>				
	<p>Flagged by Lisa Garland 12/20/2023 02:53 PM</p> <p>FINDING: Non-Program Food Revenue Tool.</p> <p>Revenues from the sales of non-program foods are insufficient to cover the costs of those non-program foods in the school food service account. Therefore, non-compliant per 7 CFR 210.14(f) Additional Revenue needed to comply</p> <p>Please submit a required Corrective Action Plan</p> <p>Thank You</p>				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	S PLAINFIELD BD OF ED-02304910	1000	06/09/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/12/2023 02:41 PM CAP Accepted				
	Corrective Action Plan: Submitted by Murat Yazici 06/09/2023 07:38 PM We will incorporate the wellness policy update procedure into our current wellness policy triennial assessment process to ensure the policy remains up to date. We will communicate the revised policy to all stakeholders and committee members and present it to the board with the triennial assessment. To reflect the latest assessment, the agenda includes a wellness policy update in the June 14 Board meeting.				
	Flagged by Corinne Santos-Hernandez 05/10/2023 12:44 PM The SFA's current Local School Wellness Policy was last revised on March 26, 2018. On July 29, 2016, the USDA Food and Nutrition Service (FNS) finalized regulations to create a framework and guidelines for written wellness policies established by SFAs. SFAs must conduct an assessment of the wellness policy every 3 years, at a minimum. In addition, explain in detail how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	FRANKLIN-1369	404	06/09/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/12/2023 02:41 PM CAP Accepted				
	Corrective Action Plan: Submitted by Murat Yazici 06/09/2023 07:39 PM All our serving lines are updated with the appropriate signage (attached picture), and going forward; this will be added to our annual on-site review process to ensure that it will not reoccur.				
	Flagged by Corinne Santos-Hernandez 05/10/2023 12:46 PM Signage for Offer versus Serve was posted near the beginning of the serving line/serving area identifying the components of the reimbursable lunch. However, the signage for vegetables (allowing students to choose up to 2 servings) was not posted. The school site serves 1/2 cup portions of vegetables and students should be informed to choose up to servings to meet the minimum 3/4 cup daily vegetable requirement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged